The OpenJOC approach drives maximum productivity by leveraging proven LEAN construction delivery processes.

1. **Process** - A written Job Order Contract Operations Manual / JOC Execution Guide plays a central role by fully documenting roles, responsibilities, business practices, means, methods, and outcomes.

2. **Information** - A shared common data environment, CDE, assures a mutual understanding of all project requirements. Industry standards terms and definitions, in plain English, and a standardized, detailed listing of locally researched construction tasks inclusive of labor, material, and equipment costs (organized using CSI MasterFormat).

3. **Uses** - On-demand renovation, repair, maintenance, sustainability projects and minor new construction are supported within the OpenJOC environment.

4. **People** - Real property owners and/or facilities management provide leadership, without excessive management and control. All participants contribute to project success within and atmosphere of collaboration, mutual respect, and shared risk/reward.

5. **Technology** – The role of technology is one of enablement. Cloud technology provides a secure method for all participants to create, view, and share current actionable information. Communications, tasks, and documents are all maintained in a common digital environment.

6. **Assessment & Training** - Key performance indicators, KPIs, and regular audits, as well as required ongoing training, assure proper JOC Program implementation, management, and continuous improvement.